



**City of Davis**  
**Utilities Commission Meeting Agenda**  
**Wednesday September 16, 2020**  
**5:30 P.M.**

Commission Members: Gerry Braun, Olof Bystrom, Linda Deos, Jacques Franco (Alternate), Lorenzo Kristov, Elaine Roberts-Musser, Johannes Troost (Chair), Matt Williams

Council Liaisons: Lucas Frerichs (Regular), Dan Carson (Alternate)

Assigned Staff: Stan Gryczko, Public Works Utilities & Operations Director  
Adrienne Heinig, Management Analyst

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NOTE: Commissioners, staff and the public will participate in this meeting via teleconference or otherwise electronically. This meeting is compliant with the Governor’s Executive Order N-29-20 which allows for a deviation of teleconference rules required by the Brown Act. In-person attendance will not be permitted.

**REMOTE AUDIO AND VIDEO MEETING PARTICIPATION:**

From a PC, Mac, iPad, iPhone or Android device with high-speed internet:  
(If your device does not have audio, please also join by phone)

Click the link below to join the webinar:

<https://zoom.us/j/99830026073>

Or Telephone: **Webinar ID 998 3002 6073**

Dial: 1-669-900-9128  
or 1-346-248-7799  
or 1-253-215-8782  
or 1-301-715-8592  
or 1-312-626-6799  
or 1-646-558-8656

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Please note: The numerical order of items on this agenda is for convenience of reference; items may be taken out of order. No new items shall begin after 8:30 p.m. unless unanimous consent exists to continue.

- 1. Call to Order & Roll Call**
- 2. Approval of Agenda**
- 3. Brief Announcements from Staff, Commissioners, and Liaisons**

#### 4. Public Comment

At this time any member of the public may address the commission on matters which are not listed on this agenda, or are listed on the consent calendar.

##### **REMOTE PUBLIC COMMENTS:**

1. Submit written public comments to [UC@cityofdavis.org](mailto:UC@cityofdavis.org). Emails are distributed to Commissioners, Council Liaisons and staff. To ensure the Commission has the opportunity to review information prior to the meeting, send emails by 3:30 P.M. on the meeting date.
2. Live remote public comments:
  - a. Device with mic: Press the "raise a hand" button.
  - b. Phone: Press \*9 to indicate a desire to make comment.

The Chair or assigned staff will call you by name or phone number when it is your turn to comment. **Speakers will be limited to no more than three minutes.** Speakers will be asked to state their name for the record.

#### 5. Consent Calendar

All matters listed under the Consent Calendar are considered routine and non-controversial, require no discussion, as items are expected to have unanimous support, and may be enacted by one motion.

- A. UC Draft Meeting Minutes – August 19, 2020
- B. Sewer System Capacity Fee Additional Information (Informational)
- C. Monthly Utility Bill Breakdown for Average Single-Family Residence (Informational)

**\*See above instructions for remote public comments\***

#### 6. Regular Items

##### **A. Improving City of Davis Decision Making: An Open Letter and Proposal.**

*(Lorenzo Kristov, Commission Member)*. Recommendation: Action Item.

Recommend that the City Council support the concepts put forth in the Proposal and act to implement improvements based in part or whole on the Proposal. After Utilities Commission discussions around the BrightNight land lease option in April of this year, and the process concerns about transparency and communication between Commissions were identified, the Open Letter and Proposal was submitted to the City Council by a group of citizens, focusing on enhancing effective communication with City Commissions. Commissions have been asked to support Council consideration of and action on the ideas and recommendations within the proposal. *(15 min)*

##### **B. Water Cost of Service Study – Financial Plan Discussion Continued.**

*(Stan Gryczko, Public Works Utilities & Operations Director)*. Recommendation:

Informational Item. Continued discussion on the development of the financial plan for the Water Utility, including current and future projections on revenue, water consumption and costs of service for use in the rate setting phase of the cost of service study. Receive presentation from Bartle Wells on financial plan, responses to questions from the August 19, 2020 Commission meeting and key areas for discussion. *(60 min)*

**C. Conduit and Dark Fiber Communications Conduit Swap Agreement with WAVE Business Solutions.** (*Jason Best, Information Systems Director*)

Recommendation: Informational. Receive brief presentation on the status of a potential agreement with WAVE Business Solutions to connect City infrastructure with dark fiber and the current status of the agreement negotiations. (30 min)

**D. Stormwater Cost of Service Study – Capital Improvement Projects, Regulatory and Operations & Maintenance Additional Resources, and Outreach Plan.** (*Stan Gryczko, Public Works Utilities & Operations Director; Brian Mickelson, Assistant City Engineer*).

Recommendation: Informational Item. Resume staff-only discussion of the Stormwater Cost of Service study, including a review of requested information from the Commission meeting on July 15, 2020 with additional material from staff on capital improvement project prioritization, regulatory requirements and outreach. Rate scenario discussions and presentations from SCI Consulting Group will resume in October. (30 min)

**7. Commission and Staff Communications**

Commission members, representatives of inter-jurisdictional bodies and active subcommittees may request time to provide updates on on-going work. Subcommittee recommendations requiring Commission attention require a regular agenda item.

**A. Long Range Calendar** (5 min)

**8. Adjournment (8:00 pm)**

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In compliance with Brown Act regulations, this agenda was legally posted at least 72 hours in advance of the listed meeting date. Any writing related to an agenda item for this meeting distributed to the Commission less than 72 hours before this meeting is available online at <https://cityofdavis.org/city-hall/commissions-and-committees/utilities-commission> link. For additional information regarding this agenda or this commission, please feel free to contact Stan Gryczko at (530) 757-5686 or [sgryczko@cityofdavis.org](mailto:sgryczko@cityofdavis.org).

The City does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. Such arrangements will be at the sole expense of the individual requesting the recordation.

As required by the Americans with Disabilities Act, individuals needing special assistance to participate at this meeting should contact the City Manager's Office at 530-757-5602. Notification at least 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting.